

Minutes
Dean's Administrative Council
College of Education
University of South Alabama
UCOM 3619
10:00 AM, December 9, 2013

Members Present: Dr. Richard L. Hayes, Dean; Dr. Wanda Maulding, Associate Dean; Dr. Andrea Kent, Associate Dean; Dr. Harold Dodge, Chair, Leadership and Teacher Education; Dr. John Kovaleski, Chair, Health, Physical Education, and Leisure Studies; Dr. Brenda Litchfield, Acting Chair, Professional Studies; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Peggy Delmas, Director, Student Advising; Dr. Andre Green, Director of Grants and Contracts; and Ms. Aimee Meyers, Development liaison.

Member(s) absent: Dr. Christopher Keshock, President of the College Faculty Council

Dean Hayes called the meeting to order at 10:00 a.m.

1. Graduate Reception -- Dean Hayes noted the time discrepancy in the 2013 Fall Graduate Reception on 12/14/2013. The correct time is 10:00 am – 1:00 pm (noting the graduates and their families will start arriving around 10:00 am or 10:30am). Dean Hayes emphasized the USA policy that faculty are required to attend commencement ceremonies.

2. Information Update:

a. Faculty Searches – Dr. Kovaleski noted that HPELS was not to extend an offer to the recent candidate and will continue the search for the position in Therapeutic Reaction. HPELS intends to seek authorization to search for two faculty members given the intentions of Drs. Heitman and Scaffidi no longer to teach in the department. With the impending retirement of Dr. Gray, LTE will need to hire a full-time EDL faculty member with experience as a K-12 administrator.

b. Staff Searches – Dr. Kent stated we are working to replace Dr. Delmas as Director of the Advising Center. Preliminary approval has been given by the Sr. VP of Academic Affairs to begin the process. Jennifer Simpson will take over on January 1, 2014 as Director of Field Services.

c. Administrative Searches – A recommendation has been made to the SVPAA to fill the position of Chairperson in the Department of Professional Studies.

3. Enrollment Projections/TracDat Reporting – Dr. Maulding distributed handouts identifying enrollment goals by unit in the COE as entered in TracDat. Members discussed specific strategies for the coming year, any progress, and current activities.

4. Degree Works Update – Dr. Kent attended a two hour training last week. Student Services gave suggestions and Kathy Beck and her group are trying to resolve any issues at hand and implement the new ideas presented.

5. ASMS and ASFA Credits at USA – Recent approval by the Council of Deans to accept transfer credits from ASMA and ASFA at USA has prompted Dean Hayes to ask chairs to identify a course or courses that students might be able to complete as a part of their high school preparation programs that could be used to reduce the number of courses to the degree once admitted to USA.

6. Employee Benefits – A chart was distributed that shows recent changes in employee benefits and the trend toward shifting greater responsibility from the employer to the employee. A significant change in the educational benefit for employees eliminates the requirement to pay tuition in advance in favor of a tuition credit to be applied at the beginning of each semester at the applicable credit hour rate based on undergraduate, graduate, doctoral or on-line courses per college. Confer with HR for more detailed information.

7. Faculty and Administrative Searches: Special Considerations – The Council of Deans recently approved a policy recommended by the Faculty Senate to regulate the hiring of a spouse as an Academic Employee without a Search.

8. Other –

a) Aimee Meyers, Development Officer for COE announced establishment of an endowment to develop a scholarship of \$17,000 for a graduating senior in the COE interested in pursuing a graduate degree with preference given to School Counseling. The donor will contribute \$174,000 qualifying for the Mitchell-Moulton Initiative (\$348,000 with match).

b) Eduventures –A detailed prospectus has been provided by Eduventures for improving enrollment at USA particularly in the COE. Eduventures presents a background in teacher education and preparation, and a few models and methods they can leverage to potentially partner with the COE at USA to develop a sustainable next life stage strategy. The challenge for USA's COE is trying to figure where the future is and trying to identify the strategies that will position the COE to take advantage of opportunities that are emerging. The COE Recruitment Committee will be meeting in January to work as a whole in partnership with Eduventures to come up with the best approach/solution to market the College's programs.

The meeting adjourned at: 11:44 am