



## ReSPIRE 2025 FAQs

### Abstract submission requirement

Due to limited capacity, all registered attendees must be represented on an abstract in some way, either as presenter, collaborator, or mentor. We highly encourage established investigators to submit an abstract and present a poster (members of the conference planning committee will be presenting posters). The poster sessions are designed to be interactive and engaging – we want scientists of all levels to engage in lively discussion. Please submit your abstract via the [ReSPIRE Abstract Submission Form](#) by January 13, 2025.

### Abstract guidelines

There are no formal guidelines for abstract formatting. **Please limit the abstract to one page.** Abstracts will not be published; therefore, it is fine to submit an abstract that has been or will be presented or published elsewhere.

### Bus transportation

Bus transportation will be provided between the Mobile Regional Airport and conference hotel for attendees arriving Tuesday, February 11, 2025, between 12 PM – 5:30 PM CST (2 shuttle times depending on arrivals, likely early afternoon and evening) and flights departing Friday, February 14, 2025, after 3 PM CST (1 shuttle after last session). Attendees arriving outside these times or to a different airport will need to arrange their own transportation. **If you plan to use bus transportation, please email your travel itinerary to Jenn Collins ([jcollins@southalabama.edu](mailto:jcollins@southalabama.edu)) as soon as possible.** You may also contact Jenn (251-460-7086) if you need assistance with making travel arrangements or have additional questions.

### Conference hotel

Accommodations have been arranged at the [Grand Hotel Golf Resort & Spa](#) (1 Grand Blvd, Point Clear, AL 36564) and are shared. All conference activities will be held on-site. Efforts will be made to honor roommate requests when possible (requests can be made on the registration form). Single rooms may be accommodated with a \$150/night donation via the [ReSPIRE Payment Portal](#). You need not directly contact the Grand Hotel to secure your room unless you would like to extend your stay or pay for your room entirely. Please make sure to ask for the conference rate if booking directly (\$234/night + taxes/fees).

## **Donations**

If you'd like to make a donation to support this new and exciting endeavor, you may do so through the [ReSPIRE Payment Portal](#) by credit card or contact Mona Spencer ([mspencer@southalabama.edu](mailto:m Spencer@southalabama.edu)) for instructions to donate via check or ACH. Thank you!

## **Flights**

Please arrange travel in and out of the [Mobile Regional Airport](#).

## **Poster presentations**

Poster boards are 3 feet tall x 4 feet wide.

## **Registration**

Registration can be submitted via the [ReSPIRE Registration Form](#). Registration fees are \$500 for full participants, \$250 for local participants (no overnight stay), and \$1,000 for vendors. Registration fees can be paid via the [ReSPIRE Payment Portal](#) by credit card. If you prefer to pay via check or ACH, please contact Mona Spencer ([mspencer@southalabama.edu](mailto:m Spencer@southalabama.edu)) for instructions.

## **Sponsorship**

If you would like to be a sponsor for this new and exciting endeavor, please contact Jenn Collins ([jcollins@southalabama.edu](mailto:jcollins@southalabama.edu)) for more information.