



University of South Alabama

Academic Reboot Policy

Students may request to declare Academic Reboot for one single academic term of study. This could be particularly appropriate for a change of program or major, where none of an earlier semester's classes are prerequisites for the new major or program of study. If approved, the Academic Reboot request will retroactively remove all registered courses for that term on the last day of classes from the completion of their degree requirements and from the USA GPA calculation for that term.

Please note: a USA grade point average that includes academic reboot, may not be used for some purposes. For example, graduate and professional programs may recalculate your grade point average with no reboot for admissions decisions.

If you are receiving financial aid, please be aware that the Standards of Academic Progress Policy is separate from the Academic Reboot Policy. Filing Academic Reboot will not improve the satisfactory academic progress calculation. All work attempted is part of this calculation and rebooting courses could negatively affect your eligibility for financial aid. If you have questions please contact the Office of Financial Aid (251-460-6231 or finaid@southalabama.edu).

If you have received a University of South Alabama Scholarship that requires you to complete 30 semester hours/academic year, be aware that an academic reboot will impact the hour earning required for scholarship renewal. If you are considering petitioning for academic reboot, you should speak with the Office of Scholarship Services about the implication for scholarship renewal (251-461-1958 or scholarships@southalabama.edu).

This policy is subject to the following conditions:

- Only currently enrolled undergraduate students, first Bachelor degree seeking, at the University of South Alabama are eligible to request Academic Reboot.
- Certain programs do not allow for Academic Reboot, including the College of Nursing clinical program and some other professional, clinical programs. Students should meet with their academic advisor to discuss eligibility.
- Maymester, Summer I, and Summer 2 sessions are together considered a single academic term.
- Academic Reboot is never granted for the academic term in which the student is currently enrolled. The earliest petition for Academic Reboot can be filed is after the end of the following term, provided a 2.0 term USA GPA is earned.
- A petition for Academic Reboot may only be filed following a term in which a student earned a 2.0 term USA GPA.
- Academic Reboot is only granted for coursework completed during an academic term at the University of South Alabama. Transfer and placement credits are not eligible for Academic Reboot.
- Petitions for Academic Reboot must be filed by the last class day during the term prior to graduation.
- No more than one petition for Academic Reboot may be approved during the student's academic career at the University of South Alabama. If approved, the Reboot is irrevocable.
- If the petition for Academic Reboot is approved, the courses the student was registered for on the last day of classes for that term will not contribute to degree requirements or be computed in the USA GPA; however, all course work for that term will remain on the student's academic record, including the transcript.
- The option of Academic Reboot is not available to a student who has completed any Bachelor's degree.
- The application for Academic Reboot is filed in the Dean's office of the academic college in which the student is enrolled (i.e. the college including their academic major). Once a student has been enrolled in an academic college for one term, that college has the authority to grant Academic Reboot for a term in which the student was enrolled in another academic college.
- A course in which academic misconduct has been established will not be included in an Academic Reboot.
- No courses subject to the Academic Reboot can be used to satisfy prerequisite requirements for any subsequent course.

Application Procedure

- Complete an Academic Reboot Petition* and turn it in to your College Dean's office.
- Once an Academic Reboot Petition has been processed, the action is irrevocable.
- Petitions for Academic Reboot must be filed by the last class day during the term prior to graduation.
- You will be notified through your USA email of the approval or denial of this request.

**Form is available online at <http://www.southalabama.edu/registrar/forms.htm> and in your College Dean's office.*

ACADEMIC REBOOT PETITION

You will be notified through your USA e-mail account of the approval or denial of this request.

Under the Academic Reboot Policy (*found on page 1*), I declare my intent to omit the following semester's grades from the completion of my degree requirements and from the USA GPA calculation for said term:

_____ J00 _____
 Full Name (printed) Jag Number

_____ @jagmail.southalabama.edu _____
 JagMail Email Address Daytime or Cell Phone # Anticipated Graduation Term

Term for Academic Reboot (circle one): Spring / Summer / Fall Year _____

I have read, understand and agree to the terms and conditions of the Academic Reboot Policy (*found on page 1*).

 Student's Signature

 Date

To Be Completed by Dean's Office:

Eligibility Criteria

- Petition filed following a term in which student earned a 2.0 term USA GPA.
- Student is a currently enrolled undergraduate student, first Bachelor degree seeking.
- Student has not been approved for Academic Reboot before.
- The term does not include any course in which academic misconduct has been established.

I certify that the above request meets the eligibility requirements for Academic Reboot.

or

The request does not meet the eligibility requirements for Academic Reboot.

 College Academic Advisor Signature Date

Academic Reboot Approved
 Denied Reason: _____

 Dean/Associate Dean Signature Date

For Registrar's Office Review:

Meets Eligibility Requirements

Does Not Meet Eligibility Requirements

Date Student Notified

by email: _____

Initials _____