

## Worksheets – the Home Page View for Students

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Degree Audits act as a guide to assist you with planning courses to take toward completion of your degree requirements. An Audit does not replace an official transcript and an academic advisor may be contacted for assistance in interpreting this report. Your Degree Works Home Page provides navigation to the functions available to you in the Degree Audit program. Let's take a quick look at the available options.

The screenshot shows the University of South Alabama Degree Audit interface. At the top, there is a navigation bar with links for 'Back to PAWS', 'FAQ', 'Help', 'Print', and 'Log Out'. Below this, a form displays student information: Student ID, Name, Degree (BSISC), Major (CS: Information Systems), and Last Audit (08/21/2013). A 'Student Context Information' callout points to this section. Below the form are tabs for 'Worksheets', 'Plans', and 'GPA Calc'. A 'Navigation Buttons' callout points to the top navigation bar, and a 'Tabs' callout points to the 'Worksheets' tab. A 'Navigation Panel' callout points to the 'Worksheets' dropdown menu. Below the tabs, there are sections for 'What If' and 'Look Ahead'. A 'Student View Degree Recap' callout points to a table showing student details. At the bottom, a 'Degree Progress Bar' callout points to a progress indicator showing 'Requirements 35%'.

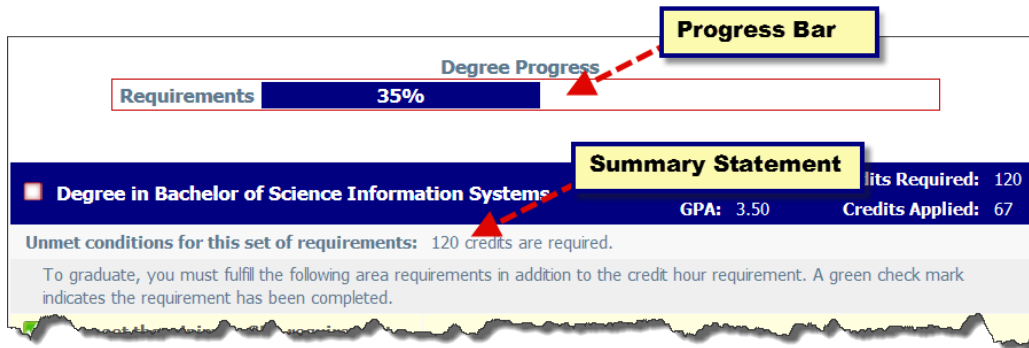
Student	Level	Program
AAU38293	Undergraduate	CS: Information Systems BSISC
JAG Number	Degree	Major
	Bach of Sci Information Sys	CS: Information Systems-BSISC
Class	College	Concentration
Sophomore	School of Computing	
USA GPA	Holds	Minor
4.00	Yes	
	Sports	

- **Navigation Buttons:** Choose from the items on the red buttons as you move around in Degree Works, return to PAWS or Log Out.
- **Student Context:** The student context information is displayed in the fields at the top of the window and displays your Student ID and Name along with Degree, Major and date last audit was processed.
- **Tabs:** Switch from Worksheets to Plans or GPA Calculators using the Tabs provided just below your ID and name.
- **Navigation Panel:** Select a service within Degree Works – Worksheets for performing degree audits, What If for reviewing different degree or course choices, or Look Ahead to check to see how a future course will fit into your degree requirements. Each service has additional screens to provide necessary views.
- **Student View Degree Recap:** Quickly check for current degree selection with major and minors plus see your class standing and USA GPA.
- **Degree Progress Bar:** Check to see the percentage of completion of requirements in your chosen course of study.

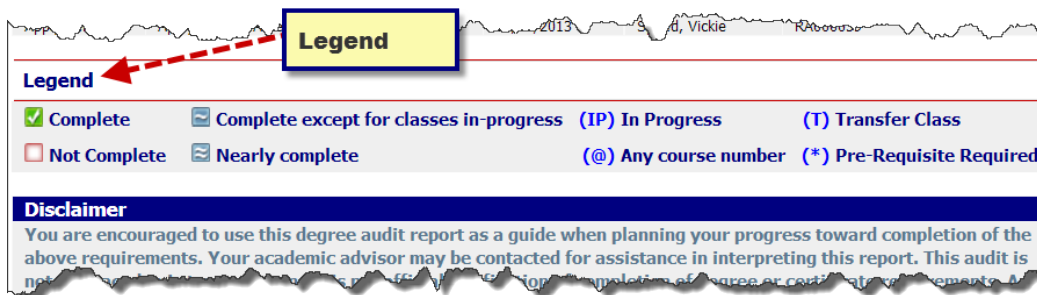
## Interpreting your Audit

Your audit displays the target degree and shows credits applied against credits required for your selected catalog year.

Degree Progress is graphically displayed to show progress and summary statements outline the current status for the degree and unmet conditions for a given requirement.



A legend is available at the bottom of your Audit screen to assist you in deciphering the icons used in the Audit screen. Please take a look at the illustration below which shows the icons along with their meanings.



## Completed Requirements

Green checkboxes are used to indicate completed requirements whether the requirement was met by test scores, an equivalent AP course, course substitution, or actual course completion. Here are some examples:

<input checked="" type="checkbox"/>	Requirement met with ACT or SAT test score.					
<input checked="" type="checkbox"/>	History Requirement	HY 136	US History since 1877	TS	3	Fall 2012
	Satisfied by		AP122 - AP US History - Advanced Placement			
<input checked="" type="checkbox"/>	Mathematics	MA 125	Calculus I	TB	3	Spring 2012
	Satisfied by		MA1723 - Calculus II - Mississippi State University			
<input checked="" type="checkbox"/>	Lower Level Statistics	ST 210	Stat Reason and Applic - C	A	3	Fall 2012

## In Progress Courses

In progress courses are labeled “IP” and indicated with a blue tilde box icon. In the example **History of World Civilization** is flagged since any of the courses essential for that requirement are “IP.” Notice the status of **HY 102** is “IP” in the illustration.

<input type="checkbox"/> History of World Civilization	HY 101	HY of Western Civilization I	A	3	Fall 2012
	HY 102	HY of Western Civilization II	IP	(3)	Spring 2013

## Unfulfilled or Still Needed

Unfulfilled requirements are labeled “Still Needed” and indicated with an empty red box.

<input type="checkbox"/> Information Systems Project Management	<b>Still Needed:</b> 1 Class in <b>ISC 475*</b>
<input type="checkbox"/> Business Electives	<b>Still Needed:</b> 2 Classes in <b>ACC 212:489</b> or <b>BUS 265</b> or <b>ECO 216:489</b> or <b>FIN 300:489</b> or <b>MGT 301:489</b> or <b>MKT 300:477</b>

## Print or Save your Audit

You can choose to print your audit or save it as a PDF on your computer by clicking the Save/Print PDF button.

